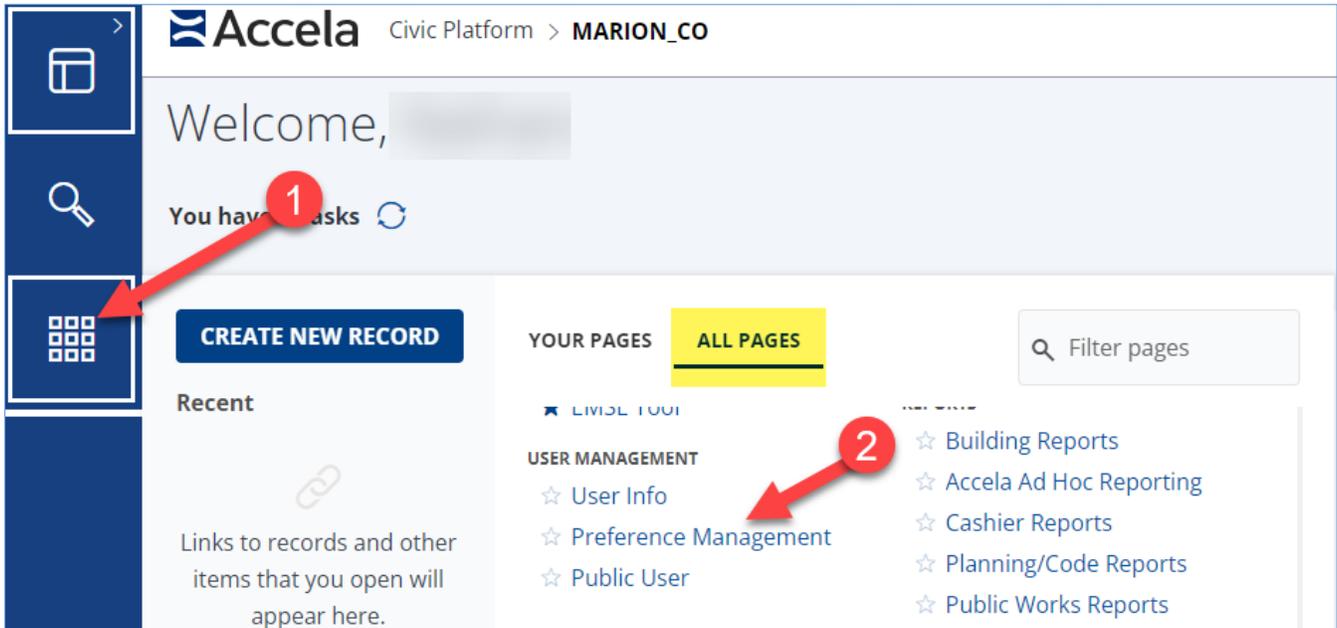


Manually Resetting Password

This is a walk-through to manually reset your password before it expires.

When you are logged into an agency:

1. Click the launch pad.
2. Click Preference Management (if not already favorited in Your Pages go to All Pages).



3. Click Change Password.
4. Enter your Old Password then you New Password then your New Password again.
5. Click Submit.

