ACA Auto Issuance when Fees are Paid

***(turned OFF by default)***

**Jurisdiction:**

**Submitted by:**

**Date:**

**This enhancement allows your agency to elect to have certain designated record types auto-issue if all criteria are met:**

* Current record status of ‘**Ready to Issue’**
* An Owner exists on the record
* All fees are paid (both Invoiced and New) – *there can be no New fees remaining on the record for the record to successfully auto-issue*
* Fees are paid via ACA – *over-the-counter payment processing will not auto-issue any record type*

**Available Record Types for auto-issuance – indicate which you would like this configured for, Yes or No:**

|  |  |
| --- | --- |
| **Record Type** | **Yes – auto-issue****No – will not auto-issue** |
| Building/Commercial/Alarm or Suppression Systems/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Commercial/Demolition/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Commercial/Electrical/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Commercial/Mechanical/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Commercial/Phased/Project | [ ]  Yes / [ ]  No |
| Building/Commercial/Plumbing/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Commercial/RV Park or Manuf Home Park/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Commercial/Sign/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Commercial/Site Development/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Commercial/Structural/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Driveway/Access/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Residential/1 & 2 Fam Dwelling (New Only)/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Residential/1 & 2 Fam Dwelling (New Only)/Limited | [ ]  Yes / [ ]  No |
| Building/Residential/Demolition/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Residential/Dwelling Fire Sprinkler System/Multipurpose | [ ]  Yes / [ ]  No |
| Building/Residential/Dwelling Fire Sprinkler System/Standalone | [ ]  Yes / [ ]  No |
| Building/Residential/Electrical/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Residential/Manufactured Dwelling/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Residential/Mechanical/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Residential/Phased/Project | [ ]  Yes / [ ]  No |
| Building/Residential/Plumbing/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Residential/Sign/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Residential/Site Development/Comprehensive | [ ]  Yes / [ ]  No |
| Building/Residential/Structural/Comprehensive | [ ]  Yes / [ ]  No |

**Once configured, the following will occur:**

* The Permit Issuance task will be closed with a status of ‘Permit Issued’;
* The Inspection Process task will be activated;
* The expiration date will be updated accordingly;
* The first issued date will be set;
* The Permit report will be sent via email to the Applicant of record.

*\* Note, this is different than auto-close of records that have met criteria – that is set separately thru other configuration.*

**Comments:**