Differences between Conditions of Approval and Standard Conditions

Conditions of Approval

- Indicate for specific conditions of approval for permit issuance unique to the given permit/record/scope of work; particularly items that would have to be fulfilled and/or completed prior to project completion as a caveat of permit issuance or occupancy
- Tend to be project/permit specific in nature and time sensitive
- Are included on the Building Permit report (when indicated for "ACA displayable") [also included on the Public Works Permit and Onsite Permit reports]
- Is automatically applied only as a "Notice" which does <u>not</u> stop any activity on the record such as payment processing or inspection scheduling

Conditions (Standard)

- Tend to be more global in nature and applicable more often to reference data such as parcels, addresses, licensed professionals – regardless of the project/permit they are associated to. Example: applying a standard condition (typically a "notice") to a general parcel in reference that is in the floodplain so that anytime that parcel is used for *any* permit application, that information is shared
- Are <u>not</u> generally time sensitive
- Are <u>not</u> indicated on the Building Permit or Certificate of Occupancy reports (note: must use a status of "Approved with Conditions" on the C of O workflow task to include any notable items related to occupancy on the Certificate of Occupancy report, ie. in a floodplain, residential fire system required due to subdivision fire access)
- Can be applied as a "Notice", "Hold", or "Lock" – particularly where a Hold or Lock will technically not allow additional activity on the record such as payment posting or inspection scheduling

** Important Note: currently only the Conditions (Standard) *applied to the Record* show thru to the Inspector App [Accela design] – ePermitting has requested that <u>all</u> Conditions (Standard) and Conditions of Approval show thru to the Inspector App but we are not sure . If it is important that a Condition of Approval show thru to the Inspector App, consider duplicating the condition as a Condition (Standard) applied to the individual record so it will show thru as desired.

In all other cases, careful consideration should be taken on whether a permit-specific condition should be added as a Condition of Approval or as a Condition (Standard) applied to the Record based on the intent of the condition. If it is necessary to stop progress/activity on the specific record, then it should be added as a Condition (Standard) with severity of Hold or Lock to prevent payment processing or inspection scheduling – if it should only serve as a requirement at project completion, then it should likely be added as a Condition of Approval .. keeping in mind the above "Important Note".